

RETIREMENT BOARD MINUTES
MARCH 11, 2025

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene	Hilary Buchanan, Planning
Commissioner Kenneth J. Bryan	Mark Seigworth, EMA/911
Commissioner Chip Abramovic	Kristin Hauser, CATA
Bridey Shawgo, Chief Clerk	Pastor Doug Strawn
Laura O'Neil, Admin. Assistant	Kara O'Neil, The Derrick
Rich Winkler, Solicitor	Mike Wilcox, Oil Region Rising
Jeannie Ritchey, Treasurer	Roger Aaron, Oil Region Rising
Diona Brick, Fiscal	Craig Conforti, Penn State Ext.
Justin Wolfe, Human Resources	Abby Brockett, Penn State Ext.
Amie Wood-Wessell, Human Services	Kaylee Baker, Penn State 4-H

Pastor Doug Strawn from Canal Wesleyan Methodist Church said the Invocation before the meeting. All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the start of the meeting.

1. Commissioner Breene called the Retirement Board Meeting to order at 4:38 p.m.
2. Commissioner Abramovic made a motion to approve the minutes from the February 11, 2025 meeting, seconded by Commissioner Bryan, aye all.
3. There was no public comment on the Retirement Board Agenda.
4. **Retirement Board Items for Consideration:**
Justin Wolfe, director of Human Resources, presented to the Retirement Board for approval:

Attachment A – Retirement Board Items for Consideration

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Anthony Messina	01/16/2025	9%
Courtney Long	01/20/2025	9%
Robyn Vogan	01/21/2025	9%
Hayden Burnett	01/31/2025	9%
Ralph Brewer	02/03/2025	9%
Wendie Cressley	02/03/2025	9%
Ethan Proper	02/04/2025	9%
Jake Garrow	02/04/2025	9%
Anthony Hinds	02/05/2025	9%
Larissa Flaherty	02/14/2025	9%
Tomann Rice	02/18/2025	9%
John Tibbs	02/18/2025	10%

Approval of the Treasurer of the Retirement Board to issue checks to the following persons who are withdrawing their contributions plus interest in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Gwendalynn Uhl	\$1,000.14	03/31/2025
Joey Hoffman	\$2,794.99	03/31/2025
Kyle Krepps	\$2,113.88	03/31/2025
Caleb Stephens	\$1,199.21	02/28/2025

Approval of the following retirements:

- 1) Motion to approve the superannuation retirement of Susanne Gooden, effective 09/28/2024. She has elected "Option Four (A)" which entitles her to withdraw, in one payment, the total accumulated deductions of \$4,275.21 credited to her member account at retirement in addition to receiving a monthly annuity of \$64.59 payable throughout her lifetime. She is entitled to a pro rata benefit of \$6.46 to be paid for 3 days in September.
- 2) Motion to approve the superannuation retirement of Donna Daugherty effective 03/01/2025. She has elected "Option One" which entitles her to receive a monthly annuity of \$464.44 payable throughout her lifetime. She is entitled to a pro rata benefit of \$464.44 to be paid for 31 days in the month of March.

Other Business:

- 1) Willard R. Buchna has chosen to vest his pension funds with the County effective 01/31/2025.
- 2) Cynthia L. Long has chosen to vest her pension funds with the County effective 02/21/2025.
- 3) Gwendalynn Uhl failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 4) Joey Hoffman failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- 5) Notice to the Retirement Board of the election of "Option Two (2) D" by active member Eric Foy effective 02/05/2025.
- 6) Notice to the Retirement Board of the election of "Option Tow (2) D" by active member Merle Giesey effective 02/07/2025.

- Jeannie Ritchey, Treasurer, made a motion to accept the above items (Attachment A), Commissioner Bryan seconded, aye all.

5. There was no other business to be conducted, and no public comment.

6. The meeting adjourned at 4:40 p.m. upon a motion by Jeannie Ritchey, Treasurer, and seconded by Commissioner Abramovic, aye all.

Respectfully submitted,

Samuel H. Breene

Laura O'Neil
Administrative Assistant

Kenneth J. Bryan

Albert A. Abramovic

Jeannie Ritchey

Bridey G. Shawgo